

Leadership Skills and Competencies

Organizational Skills	Advocacy	Interpersonal Skills							
<p>Planning and Organizing Effectiveness in identifying organizational objectives and in mobilizing the organization's resources toward their accomplishment.</p> <p>Control Ability to implement plans by exercising control over organizational processes.</p> <p>Evaluation Effectiveness in periodically assessing personal and organizational performance.</p> <p>Research Ability to keep informed on new trends and ideas in education, child development, business, economics, and demographics; to sort out relevant information; and to put this information to use.</p>	<p>Effectiveness in keeping informed of political developments impacting the organization and in taking appropriate action to influence these developments.</p> <tr> <th data-bbox="570 632 1036 688">Problem-Solving Skills</th> <td data-bbox="570 688 1036 1213"> <p>Problem Analysis Ability to read or listen and pick out critical information and issues, to seek out pertinent data, to weigh alternatives and their consequences.</p> <p>Judgment Ability to evaluate situations and persons and to reach logical conclusions based on the evidence at hand.</p> <p>Decisiveness Readiness to make decisions and render judgment.</p> </td> <td data-bbox="1036 464 1500 1146"> <p>Staff Development Ability to staff the organization with capable performers through effectiveness in staff selection, orientation, appraisal, and training.</p> <p>Delegation Ability to effectively use subordinates, colleagues, and superiors and to understand where a decision can best be made.</p> <p>Individual Leadership Ability to motivate individuals on a one-to-one basis to accomplish a task.</p> <p>Group Leadership Effectiveness in bringing a group to accomplish a task and in getting new ideas accepted.</p> </td> </tr> <tr> <th data-bbox="110 1213 570 1270">Communication Skills</th> <td data-bbox="570 1213 1036 1841"> <p>Risk Taking Willingness to take calculated risks based on sound judgment.</p> <p>Creativity Ability to come up with imaginative solutions in management situations.</p> <p>Persistence Tendency to stay with a problem or line of thought until the matter is settled.</p> </td> <th data-bbox="1036 1146 1500 1203">Personal Qualities</th> </tr> <tr> <td data-bbox="110 1270 570 1841"> <p>Written Communication Ability to write a readable, persuasive document that conceptualizes issues and problems, is complete, and is appropriate for the intended audience.</p> <p>Oral Communication Ability to convey messages and influence the behavior of others through verbal interaction.</p> <p>Marketing Effectiveness in interesting potential consumers in the center's services and in attracting outside resources for the center.</p> </td> <td data-bbox="1036 1203 1500 1841"> <p>Self-Control Ability to recognize one's own strengths and limits, to set priorities among tasks to be accomplished, and to consistently complete high-priority tasks through effective management of time and energy.</p> <p>Initiative Active efforts to influence 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